



Information on the BCA Virtual AGM

In line with the organisation of the virtual AGM on **19 June 2021 at 14hrs (Mauritius Time GMT + 4)**, we have come up with this document which illustrates all the steps towards the meeting.

The process of the virtual AGM will be very similar to the BCA virtual AGM held in December 2020 and the BWF AGM and EGM held in July 2020 and January 2021, respectively. The only difference from the last AGM will be the organization of the BCA Council's Elections during the AGM, in a virtual manner as well.

As you will remember, we provided much information to all Member Associations up to the 2020 AGM. For the 2021 AGM, we will use the same process and will provide all the required information and technical assistance so that Member Associations have access to all information and consequently voice out their opinions via the different online meetings and by email.

The activities/assistance will include:

- ✓ The following **videos** will be published on the BCA website (*English and French*):
 - President Review
 - Secretary General Review
 - Treasurer's Report
 - Administration & Remuneration Committee Report
 - Events, Para badminton and TOs Reports
 - Marketing Committee Report
 - Development Committee Report
 - Women in Badminton Commission Report
 - Finance Committee Report
 - Athletes Commission Report
- ✓ The BCA **Annual Report** and the **audited accounts** will also be published on the BCA website and will be shared with all Member Associations **before 7 May 2021**.
- ✓ Member Associations and their delegates will have the opportunity to send in their **questions** regarding the virtual AGM. All questions and the corresponding answers will be published on the BCA website and circulated to the membership.
- ✓ Prior to the virtual AGM on 19 June 2021, BCA will organise **two webinars** (in French and English) **on the Agenda/Order Paper** of the AGM. Delegates will be able to voice out their opinion and discuss on the different items on the agenda.
- ✓ During the virtual AGM, only **official delegates** (voting and second delegate) will be able to take part in the meeting. As the BWF AGM, there will be less interactions and delegates will only vote when required to do so. Most of the discussions and explanations will be done prior to the AGM during video conferences and webinars that the BCA will host (see further below).



- ✓ For the online voting during the virtual AGM, BCA will work with the same technology provider, **Lumi Global**, that was used before. A test voting event will be organised with all voting delegates. The exact timing will be communicated later.
- ✓ The voting for the elections will be run by the same company. BCA will arrange for one of the **Scrutineers** to be physically present in the Lumi Global offices during the AGM.

Key Dates for the Virtual AGM

Date	Activities / Actions	Details
Monday 3 May	Video Reports published	President, SG and other Committees' reports published on the BCA Website and Media Platform Website (Click here) Sportrecs (Click here) Youtube (Click here) Questions from members: Any question on the Chairs' reports should be sent to the SG (by email) This will also be uploaded on the BCA Website.
Friday 7 May (6 weeks before the virtual AGM)	Agenda of Meeting (Order Paper) published	As per the BCA Constitution (click here) - 6 weeks before the AGM.
Friday 7 May (6 weeks before the virtual AGM)	List of Candidates for Council's Elections published	As per the BCA Constitution (click here) - 6 weeks before the AGM.



Date	Activities / Actions	Details
<p>Friday 7 May (6 weeks before the virtual AGM)</p>	<p>Video Presentation of each Candidate published</p>	<p>Website (Click here) Sportrecs (Click here) Youtube (Click here)</p>
<p>Tuesday 7 June 14hrs (Mauritius Time GMT + 4)</p>	<p>Video Conference on AGM Agenda - English</p>	<p>All items on the agenda will be discussed and members will have the opportunity to share their views and engage in discussions.</p>
<p>Tuesday 8 June 14hrs (Mauritius Time GMT + 4)</p>	<p>Video Conference on AGM Agenda - French</p>	<p>All items on the agenda will be discussed and members will have the opportunity to share their views and engage in discussions.</p>
<p>Friday 18 June 14hrs (Mauritius Time GMT + 4)</p>	<p>Deadline for nomination of delegates to the AGM (24 hours before the meeting)</p>	<p>The final list of voting delegates / second delegates prepared after this deadline. Voting delegates will be sent log on / password details 20 hours before the AGM.</p>
<p>Friday 18 June (Exact time TBA)</p>	<p>Voting Test Event</p>	<p>Voting Delegates to connect with log in and password received from Lumi and to test the online voting. Exact time to be announced.</p>
<p>Saturday 19 June 14hrs (Mauritius Time GMT + 4)</p>	<p>Decision-making Virtual and Council Elections AGM 2021</p>	<p>Only BCA President and SG will be seen and heard – delegates will vote on AGM agenda items. For any last-minute questions/comments, delegates will be able to send (live) messages on the chat.</p>

The Secretary General
26 April 2021