



## **Information on the BCA AGM for Members**

In line with the organisation of the BCA AGM on **25 June 2022 at 0830hrs (South African Time GMT + 2)**, in Johannesburg, we have come up with this document which illustrates all the steps towards the meeting.

As explained to the membership previously, the BCA Council has decided to organise a face-to-face AGM in Africa – a first time since 2014. Since the BWF only just recently decided to host their AGM in a 'hybrid' manner, the BCA was unable to plan and organise its AGM alongside the world body in Thailand. Despite the tight budgetary constraint, Council judiciously decided to host the meeting physically but with certain conditions.

### **BCA's support for the AGM**

1. BCA will issue an **economy return air ticket for one (1) delegate** per country. However, the following conditions will be applied.
  - ✓ Members will have to be in **Good Standing** with the BWF and the BCA. That is, have submitted the Schedule A Form and have no subscription due.
  - ✓ Tickets to be issued **no later than 25 May 2022** – the earlier the better to avoid skimming prices.
  - ✓ The delegate will have to **secure** his/her **visa** before any ticket is issued.
  - ✓ To provide a copy of a COVID-19 insurance which will cover any quarantine/isolation if tested positive while in South Africa.
  - ✓ As per its policy, BCA will purchase the **cheapest ticket** available which may entails longer travelling time. If the delegate wishes to opt for any other ticket option, he/she may do so at own cost.
  - ✓ After issuing the ticket, the BCA will **NOT entertain any further cost** on the air ticket. For example, in case of missed flight, change of dates, positive COVID-19 test or others.
2. **Full board accommodation (single room)**, including breakfast, lunch and dinner, for one (1) delegate, will be catered by the BCA on 24<sup>th</sup> and 25<sup>th</sup> June 2022 (including breakfast on the 26<sup>th</sup>). Any extra will be catered for by the delegate(s). In case of positive COVID-19 test in South Africa, BCA will not be liable to any quarantine and/or medical costs.
3. **Local transport in South Africa** from airport to hotel and back will also be catered by the BCA.
4. **One (1) PCR test**, if needed, to be done **in South Africa**, for the return trip back home after the AGM.



**Important: BCA will **NOT** be covering for the following costs:**

- Visa cost, if any, to South Africa;
- COVID-19 insurance (compulsory);
- PCR Test prior to departure, if needed;
- Vaccination costs (COVID-19 or others).

### **COVID-19 Regulations to enter South Africa**

As at date, South Africa is open to all nationals in Africa. **Fully Vaccinated travelers** who have administered a vaccine recognized by the World Health Organisation (WHO), will **NOT** be required to produce a negative PCR test on arrival in South Africa.

If you are **not vaccinated** or partly vaccinated, you will have to **present a PCR negative test, on arrival** in South Africa.

If you need more information on the entry requirements to enter South Africa – you can contact Miss Lyvonja Sauramba ([l.sauramba@badmintonafrika.com](mailto:l.sauramba@badmintonafrika.com)) or Mr. Bernadin Bokpe ([b.bokpe@badmintonafrika.com](mailto:b.bokpe@badmintonafrika.com)).

More information can be found here: <https://www.gov.za/covid-19/individuals-and-households/travel-coronavirus-covid-19>

### **Steps for Delegates**

**Step 1:** Complete the **Delegate Nomination Form** and send to [s.edoo@badmintonafrika.com](mailto:s.edoo@badmintonafrika.com) together with a copy of your passport. If you need a visa to enter South Africa, an **invitation letter** will be sent to you.

**Step 3:** As soon as you receive the invitation letter, apply to the nearest South African Embassy for the **visa**.

**Step 4:** When you receive your visa, take a **picture**, and send it to the BCA.

**Step 5:** Purchase your **travel/medical Insurance** (Including COVID-19) and send to the BCA. We will then forward you the air ticket.

**Note:** No air tickets will be purchased by the BCA after **25 May 2022**. We strongly recommend that you start the visa procedures as early as possible, especially if the same delegate will be going to Thailand for the BWF AGM.

To check whether you need a visa to enter South Africa, click here: <http://www.dha.gov.za/index.php/immigration-services/exempt-countries>. Also note that for some African Countries, visa is exempted for Diplomatic and Service Passports. A few countries can also apply for the visa online.

If you have any questions, contact us on email: [s.edoo@badmintonafrika.com](mailto:s.edoo@badmintonafrika.com).

**The Secretary General**

*1 April 2022*