

BCA AGM 2022
25 June – Johannesburg
South Africa



**BADMINTON
CONFEDERATION
AFRICA**

Information to Delegates

1. Arrivals

- You will be met upon arrival at the O.R. Tambo International Airport International arrivals.
- A Young gentleman with a BCA banner, will be waiting at the international arrivals to welcome and escort you to the vehicle which will take you to the hotel.
- Information on departure transfers will be shared after the AGM.

If you encounter any challenges upon arrival, please contact Lyvonja +27 766 858 762

2. Accommodation.

- The official AGM Hotel is **Protea Hotel OR Tambo** in Johannesburg. *Corner Of York &, Gladiator St, Rhodesfield, Kempton Park, 1619.* The hotel is less than 10 minutes' drive away from the airport.
- The package includes Conferencing (which includes lunch), accommodation with breakfast and dinner. *Any additional services and consumption (minibar, room service, alcohol, phone calls, laundry service, etc.) will be charged on your account.*



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3. AGM Meeting Venue

- The meeting will be held at the same hotel in **Conference Room 1**. All our delegates are expected to be punctual to maximize our efficiency with all meeting discussions.
- **Registration for the AGM**, on the 25th June, **will start as from 7.45 am**. The meeting itself will begin at **8.30 sharp**.

4. Documents

- You will be provided with AGM packs which will include order paper, schedule, Annual report, pens, notebook and other related documents which will be used during the meeting.
- Please make sure to read and go through all the information sent to you before the AGM, including the Annual Report, Minutes the previous AGM, Audited Accounts and others.

5. Electricity and outlets

- In South Africa the standard voltage is 230V and the frequency is 50 Hz.
- You can use your electric appliances in South Africa, if the standard voltage in your country is in between 220-240V (as in the UK, Europe, Australia and most of Asia and Africa).



SA Power plugs are large 3 pin and only used in Southern Africa, normal two pins can also work

- Please bring your own 'adaptors' or 'electric convertors' to the meeting. The hotel will have limited adaptors.

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6. Currency

- The currency is the South African Rand. You can only use this currency as legal tender, there is the possibility to exchange currency at the airport or near the hotel if necessary.



7. Safety Precautions

- South Africa has a high level of crime, however the risk of violent crime to visitors travelling to the main tourist destinations is generally low. The hotel is a very safe and modern place with strict security.
- The South African authorities give high priority to protecting tourists and tourism police are deployed in several large towns.
- In case you would like to visit the city during your free times, we would strongly advise you to book a taxi or Uber.

A few recommendations:

- Keep large amounts of money, expensive jewellery, cameras and phones out of sight.
- Try to use ATMs in banks or secure shopping malls and be discrete when making withdrawals.
- Avoid walking alone outside the premises of the hotel. The BCA would not be liable in case of any incident.

8. COVID-19 Insurance

- It's compulsory to have health insurance specially Covid-19 insurance. The BCA will not be responsible for any costs associated with a medical emergency or others.

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9. COVID-19 Regulations to enter South Africa.

- As at date, South Africa is open to all nationals in Africa. **Fully Vaccinated travellers** who have administered a vaccine recognized by the World Health Organisation (WHO), will **NOT** be required to produce a negative PCR test on arrival in South Africa.
- If you are **not vaccinated** or partly vaccinated, you will have to **present a negative PCR test, on arrival** in South Africa.
- Please make sure check with your airline for other requirements.
- More information can be found here: <https://www.gov.za/covid-19/individuals-and-households/travel-coronavirus-covid-19>.

10. Covid Protocols and information if tested positive for COVID-19

- A mask is still mandatory at all times in South Africa.
- When one has been tested positive, they are required to go into quarantine or isolation for the next 14 days.
- One will be discharged only after a negative result has been presented after the 14 days.
- All the above at your own costs.

11. Key Dates

- **Friday 24 June** - delegates arrival in South Africa and airport transport to hotel.
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- **Saturday 25 June** – 0830 – 1300: **AGM**
1430 – 1730: **MAs Workshop – Brainstorming**
- **Sunday 26 June** – delegates departure.

12. Weather

- It is **winter time** in June in South Africa. It can be very cold at times especially at night. At night the lowest temperature can reach 6° Celsius with an average of 10-12° Celsius during the day.

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- **Do come prepared with warm clothes.** In the early morning and at night, it can be very cold.

TEMPERATURE		18 °C	64 °F
HIGH TEMPERATURE		24 °C	75 °F
LOW TEMPERATURE		11 °C	52 °F
SUNSHINE HOURS		10 HRS	
RAINFALL		80 MM	
RAINFALL DAYS		12 DAYS	

13. Contacts

For any information regarding the AGM please feel free to contact the following persons:

- ❖ BCA Secretary General Sahir Edoo - +230 5714 9100 (s.edoo@badmintonafrika.com)
- ❖ BCA French Development Officer Bernadine Bokpe- +229 97482050 (b.bokpe@badmintonafrika.com)
- ❖ BCA Finance Officer Lyvonia Sauramba - +27 766858762 (l.sauramba@badmintonafrika.com)

14. Emergency Contacts

- ❖ **South African Police Service (SAPS) – 10111**