



02 March 2023

### **2023 AGM NOTICE**

#### **BCA Annual General Meeting 2023 & Council Elections**

Based on Council's decision, we have the pleasure to inform you that the Badminton Confederation Africa (BCA) will organize its Annual General Meeting (AGM) on **Thursday 25 May 2023 at 0500hrs Mauritian time (KL Time 0900hrs)** in Malaysia alongside the BWF AGM.

The 2023 AGM will be an elective AGM and as per Clause 12.1 of the BCA Constitution, Council Elections will also be held.

The following positions will be available for election:

1. The President
2. The Deputy President
3. The Treasurer
4. Eleven (11) Council Members

#### **Council Elections**

As per Clauses 12.4, 12.5 and 12.6 of the BCA Constitution, nomination for all the above stated positions, shall be made in writing by a Member Association in Good Standing. A different Member Association from the proposer in Good Standing, shall second the nomination in writing. Both nominating and seconding letters shall be done on the letterhead of the respective Member Associations and signed by an authorized signatory; that is, the President, the Secretary General or the Chief Executive Officer of the Member Association.

All nominations and seconding letters shall reach the Secretary General/CEO latest **Thursday 30<sup>th</sup> of March 2023 2359hrs Mauritian Time (0359 hrs. PM, KL Time GMT + 8).**

#### **Please note:**

- ✚ In both the nominating and seconding letters, the name of the candidates shall be written as per their passports. All nominations shall also include a passport size photograph of the candidates.
- ✚ Attached to this Notice is the Election Guidelines (as per Clause 12.8 of the BCA Constitution).
- ✚ Extracts of the BCA Constitution governing the 'Notice of the AGM and Deadlines' (Clause 9.2 to 9.6) and 'Election of Council' (Clause 12) are annexed to this Notice.
- ✚ Member Associations submitting proposals, nominations for elections and seconding nominations must be "in Good Standing". Clause 5.13 of the BCA Constitution defines a Member in Good Standing as a Member Association who:



- does not have any BWF subscriptions due;
- is not under suspension by the BWF;
- has submitted a completed Schedule A Form to the BWF for the current year.
- As per the Election Guidelines, the list of Member Associations not in Good Standing (as at today's date) is also attached to this Notice.

As per Clause 12.2 of the BCA Constitution, the elected BCA President shall also occupy the position of BWF Vice-President (VP) for Africa. Since the BWF VP sits on the BWF Council, the elected candidate shall be subject to a vetting process, as per Appendix II of the BWF Constitution, to determine his/her eligibility to sit on the BWF Council (as BWF VP for Africa). The vetting process shall be carried out by the BWF, in accordance with their Constitution, after the election.

In line with Clause 12.1 of the BCA Constitution, as from 2023 the term of this elected Council shall be for 4 years [2023-2027].

As per the Election Guidelines, below is the list of the BCA Executive Board members and their contact details:

Sn	Name	Email
1	TUKEBANA (Michel) BAU	<a href="mailto:m.bau@badmintonafrika.com">m.bau@badmintonafrika.com</a>
2	MESSAOUD (Amine) ZOBIRI	<a href="mailto:m.zobiri@badmintonafrika.com">m.zobiri@badmintonafrika.com</a>
3	ZUMBURANI Chipo	<a href="mailto:c.zumburani@badmintonafrika.com">c.zumburani@badmintonafrika.com</a>
4	MUGABI Simon	<a href="mailto:s.mugabi@badmintonafrika.com">s.mugabi@badmintonafrika.com</a>
5	ZOLOBE Honoré	<a href="mailto:h.zolobe@badmintonafrika.com">h.zolobe@badmintonafrika.com</a>
6	ASSEMBE ENGOULOU Odette	<a href="mailto:o.engoulou@badmintonafrika.com">o.engoulou@badmintonafrika.com</a>

### AGM Proposals

A proposal shall be made by a Member Association in Good Standing and another Member Association in Good Standing shall second the proposal. The proposal and the seconding shall be written on the **letterhead** of the respective **Member Associations** and signed by **an authorized signatory, that is:** the President, the Secretary General or the Chief Executive Officer. The corresponding extract of the BCA Constitution governing Proposals is annexed to this Notice (Clauses 9.21 to 9.27).

All nominations and seconding letters shall reach the Secretary General/CEO latest **Thursday 30<sup>th</sup> of March 2023 2359hrs Mauritian Time (0359, KL Time GMT + 8).**

### Key Dates and Deadlines

- Deadline for AGM Proposals, candidates' nomination and seconding – Thursday 30 March 2023**
- Deadline for publishing Agenda of Meeting (Order Paper) – Thursday 13 April 2023**
- Deadline for publishing list of candidates for Council Elections - Thursday 13 April 2023**
- Deadline for amendments to proposals – Thursday 27 April 2023**
- Deadline for submission of Delegate Form – Wednesday 24 May 2023 at 0500hrs Mauritian Time (0900hrs KL Time – GMT + 8)**
- BCA AGM – Thursday 25 May 2023 at 0500hrs Mauritian Time (0900hrs KL Time – GMT + 8)**



In case of any questions, do not hesitate to contact us on [j.shigoli@badmintonafrika.com](mailto:j.shigoli@badmintonafrika.com).

A handwritten signature in blue ink, appearing to read "J. Shigoli".

**Jeff Shigoli**



*Secretary General/CEO*



5.13. **Member in Good Standing** – means a member who:

5.13.1. does not have any BWF subscriptions due;

5.13.2. is not under suspension by the BWF;

5.13.3. has submitted a completed Schedule A to the BWF for the current year.

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## **9. ANNUAL GENERAL MEETING**

9.1. The AGM shall be held once a year no later than 30 June at a location and time decided by the Council.

### **Notice of the AGM and Deadlines**

9.2. The Notice of the AGM shall be sent to the membership by the Secretary General no later than twelve (12) weeks before the date of the AGM.

9.3. The Notice of the AGM shall include a) the date of the AGM, b) the location and c) the closing date for submitting proposals and nominations for elections.

9.4. The closing date for submitting proposals and nominations for elections shall be no later than eight (8) weeks before the date of the AGM.

9.5. The Agenda for the AGM including a) proposals submitted by Members in Good Standing and seconded by another Member in Good Standing, b) proposals by Council and c) any nominations for election submitted by Members in Good Standing and seconded by another Member in Good Standing before the deadline shall be sent to the membership no later than six (6) weeks before the date of the AGM.

9.6. Accidental omission to give notice in Clause 9.2 to any party shall not invalidate the proceedings of a General Meeting.

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### **Proposals and Amendments**

9.21. Notice in writing of any proposals to be considered by the General Meeting may be submitted in writing by any Member in Good Standing. It must be seconded by another Member in Good Standing to be valid.

9.22. The proposals and its seconding shall be sent to the Secretary General so as to reach him at least eight weeks before the date fixed for that meeting.



- 9.23. Any valid proposal received by the appropriate date must be circulated to Members at least six weeks before the date fixed for the General Meeting.
- 9.24. Before the proposal is sent out as per Clause 9.23, the Secretary General together with the proposer shall ensure that the wording and intended meaning of the proposal is clear so as to ensure that, if the proposal is accepted by the AGM, it could be directly incorporated in the Statutes.
- 9.25. The Council is allowed to make proposals to be considered by the General Meeting with the same deadlines as for proposals by Members in Good Standing. Proposals made by the Council do not need to be seconded, but need to be explained.
- 9.26. Before a valid proposal is discussed and voted upon, the Chair will invite the delegate from the proposing Member to present it to the meeting. Thereafter the chair will ask delegates to speak in turn either "for" the proposal or "against" the proposal until such time as the Chair puts the proposal to the meeting for a vote.
- 9.27. The Chair of the meeting shall not accept any amendment, other than one of wording, which does not alter the meaning or intent of the original proposal, unless it has been sent to the Secretary General at latest four weeks in advance of the meeting. The Secretary General shall circulate the amendments received to Members before the meeting.

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## 12. ELECTION OF COUNCIL

- 12.1. The President, Deputy President, Treasurer and 11 other members of Council, as per Clause 11.1, shall be elected in that order, at the AGM in the year before the Summer Olympic Games *[as from 2023]* and will serve for a term of office of four (4) years *[with the current Council elections in 2021 being for a two (2) year term]*.

The President shall automatically become the BWF Vice President for Africa.

- 12.2. The Chair of the BCA Athletes Commission will be appointed, with full voting rights, by the Athletes Commission as per Guidelines approved by Council.
- 12.3. Nomination for election as President, Deputy President, Treasurer and as other members of the Council shall be made in writing by a Member in Good Standing.
- 12.4. A different Member in Good Standing from the proposer shall second the nomination in writing.
- 12.5. Such nomination and seconding letters shall be sent to the Secretary General so as to reach him no later than the date fixed for receipt of proposals and nominations *[clause 9.4]* for the General Meeting where elections will be held



- 12.6. The Secretary General shall circulate the list of candidates for the elections at latest six (6) weeks before the date fixed for the General Meeting where the elections will be held.
- 12.7. Council shall put in place guidelines to be followed by all the stakeholders concerned with elections.
- 12.8. Whenever a vacancy occurs on the Council, it shall be filled through election as stipulated in Clauses 12.4 to 12.7.
- 12.9. Whenever a replacement election is held, the term of office of the elected candidate(s) will be to only complete the remaining term of office of the vacant position(s).
- 12.10. Council may decide not to call for an election to fill a vacancy if such an elected Council member cannot serve on Council for at least 18 months of the original term.
- 12.11. At election, in case of parity of votes between two or more candidates, a second round of voting shall be held for them.
- 12.12. Each delegate should vote for as many candidates as there are vacant seats. Voting slips containing more or fewer names than the exact number of vacant seats will be invalid.  
  
Only a maximum of two candidates from the same Member may be elected on Council, if there are more than two, only the two with more Votes Cast for them will be considered as elected.
- 12.13. Voting at elections shall be done by secret ballot.
- 12.14. Council members assume office immediately following the conclusion of the General Meeting at which they were elected and they remain in office up to the conclusion of the General Meeting at which new elections are held.

#### **Conditions and Terms of Appointment**

- 12.15. Council members are not the representative of any Member on the Council.
- 12.16. The term of the President, Deputy President, and Treasurer shall be a maximum of two (2) consecutive terms of 4 years each. *[The two (2) year transition term, starting in 2021 and ending in 2023, shall not count as a full term]*



(As at 02 March 2023)

As per the BWF Website (<https://corporate.bwfbadminton.com/players/barred-players/>), as at 02 March 2023, the following Member Associations in Africa were NOT in Good Standing (Clause 5.13 of the BCA Constitution):

**Non-Financial Member Associations (Unpaid BWF Subscription)**

Burundi, Eritrea, Ethiopia, Eswatini (2022, 2023), Malawi (2022 & 2023), St Helena (2022 & 2023), Sierra Leone, Tanzania (2022 & 2023).

**Member Associations suspended by the BWF**

Kenya and Morocco